

Le Fevre Peninsula Primary School

Enrolment Policy



Scope

This policy describes the responsibilities of schools, preschools and parents in relation to:

- compulsory education and the enrolment and participation requirements of children and young people under the Education and Children's Services Act 2019 (SA).

Compulsory school requirements

Compulsory school age

All children living in SA must be enrolled in and attending school from the age of 6 years until they turn 16 years of age. This is known as the compulsory school age under the Education and Children's Services Act 2019 (SA). Parents may be subject to penalties if it is found that a child or young person of compulsory school age is not enrolled in a school and does not have an approved exemption from attending school.

Eligibility to enrol in a school

All compulsory school age children or young people who are living in SA can enrol in a government school, provided the child or young person:

- has Australian citizenship or permanent residency, or is a student with a relevant specified visa or Immicard. Enrolment is subject to certain conditions, which may include payment of student fees. Refer to international student program website.
- Students who are post compulsory school age, and adult students where they meet the requirements of the Education and Children's Services Act 2019 (SA) and the adult education enrolment policy (PDF 189KB), may be considered for enrolment.
- Children who reside outside of SA may be considered for enrolment on a case- by-case basis where specific requirements are met.
- For further information on eligibility for enrolment email education.customers@sa.gov.au.

Starting School

Government primary schools have two major enrolment intakes each year for children being enrolled by their parents in reception: intake 1 for children starting at the beginning of the year (term 1), and intake 2 for children starting mid-year (term 3).

Children who start reception through the mid-year (intake 2) will undertake 6 terms of reception.

Age of eligibility

Turns 5 years of age before 1 May of that year

Can start reception at the beginning of that year (intake 1). Children undertake 4 terms of reception.

Turns 5 years of age between 1 May and 31 October of that year

Can start reception at the beginning of term 3 of that year (intake 2). Children undertake 6 terms of reception.

Turns 5 years of age after 31 October of that year Can start reception at the beginning of following year (intake 1). Children undertake 4 terms of reception

Commencing school in the year a child turns 6 years of age

For parents who do not wish to enrol their child until the year they turn 6 years of age, it is recommended the child starts school on the first day of the nearest major enrolment intake (eg the start of the school year or mid-year, whichever is closest in months) prior to the child turning 6 years of age. A child must be enrolled at a school by their 6th birthday.

Where Aboriginal children and children who are or have been in care are to remain in preschool after their 5th birthday, it is recommended they commence school in mid-year term 3 (intake 2) so they are provided with access to 6 terms of reception.

If parents determine their child will not commence school until they turn 6 years of age, the child may be enrolled at any time with consideration of the following:

there have been discussions with relevant parties, ie the principal/director, parents, and student support services staff in relation to transitioning to school.

the discussions are documented in a transition plan to support continuity of learning and the establishment of any supports needed for the child.

Participation

Once a child is enrolled at a school, the child must attend every day that instruction is provided for the child at the school, or such parts of every day. This includes all compulsory school activities.

If a student is absent, parents must provide the school with a reasonable explanation for the absence, unless permission for the absence has already been granted via an exemption.

The full-time participation (attendance) requirements for government schools are described in the attendance policy.

The department offers various alternative schooling options for children and young people to support their participation in education, including:

- children unable to regularly attend school may be eligible to access an external education program as per the Open Access College enrolment policy
- children and young people with disability may be eligible to enrol in a specialised education option as per the children and students with disability policy.

All government schools must make reasonable efforts to work with families and provide appropriate adjustments and support to make sure every child and young person is given the opportunity to engage in learning. They must also make sure every child and young person is able to meet the education and participation requirements of the Education and Children's Services Act 2019 (SA).

Placement at a local school

Most children and young people will be offered a placement at the local school or preschool nearest to a child or young person's home, unless the department:

- has established geographic boundaries for the school or preschool via a zone or local catchment area
- has provided a school bus service or transport allowance to access a bus service, as the child's or young person's home is greater than 5km from their nearest school as per the school transport policy. For more advice on bus routes email Transport Services at education.transportservices@sa.gov.au.
- has restricted new enrolments at a school or preschool by implementing capacity management strategies (see the strategic capacity management section below).

The nearest school (excluding specialised schools or special purpose schools) is measured by road distance from the child or young person's home to the school. School's and preschool can use the [find a school or preschool tool to](#) determine a student's local school or preschool.

Placement at a non local school

The following non-local students may be eligible for automatic entry to Le Fevre Peninsula Primary School:

- a child or young person with siblings currently attending the school
- a child or young person in care
- a child or young person identified as Aboriginal and participating in a department program
- a child or young person granted entry due to a special consideration.

In addition to the above categories, all schools can accept applications from other non-local students if they have the current and future ability to do so (ie if it's within their enrolment ceiling).

When demand from non-local families, without automatic entry, exceeds the available places, applications will be considered according to the department's criteria for allocation of points in schools. Applications are ranked from highest to lowest points and offers made on this ranked order.

If a place is offered to a non-local student in a school, principals must inform families before enrolment that:

- attendance to a non-local school will not necessarily entitle the student to access a transport allowance as per the school transport policy, a specialised education option or access to a particular program or service offered at the school
- enrolment does not provide automatic entry to a neighbouring secondary school
- siblings of non-local students may not be given priority for enrolment over local students in the future, if there are insufficient places.

Timeline for enrolment at Le Fevre Peninsula Primary School

Registration of Interest Process

Term 1 enrolments

The process of enrolment begins in term 2 of the preceding year, with families registering interest using the [reception placement registration of interest](#) form. Enrolment offers are then made in term 3.

Registration of Interest forms should be completed by ***Friday 30th June.***

- At the beginning of August, offers will be made to families or enrolling students.
- All placements will be finalised by Thursday Term 3, Week 9

Term 3 enrolments

The process of enrolment begins in term 4 of the preceding year, with families registering interest using the [reception placement registration of interest](#) form. Enrolment offers are then made in term 1.

Registration of Interest forms should be completed by ***the end of term 4 of the the preceding year.***

- At the beginning of February, offers will be made to families of enrolling students
- All placements will be finalised by the end of Term 1